

Bewcastle Primary School

Risk Assessment For

Operation and Use of the School Pool

SUMMER TERM 2026

Bewcastle School Swimming Pool RISK ASSESSMENT

ESTABLISHMENT
Bewcastle Primary School

SUBJECT OF ASSESSMENT*
School / Member Swimming

ASSESSOR
J.Howard

DATE
12/02/2026

Source of Hazard	Persons Affected & Number	Control measures in place	High Risk	Medium Risk	Low Risk	Further action required, by whom, timescale or reference to other assessments plus information
Building structure and perimeter fencing	Pool Users Pool Staff	<ul style="list-style-type: none"> Premises inspection regime in place to identify defects and hazards Competent persons used to address any issues Checks made in particular after high winds 			✓	
Pool Design i.e. Blind spots, glare	Pool Users Pool Staff	<ul style="list-style-type: none"> Competent & trained staff. Qualification renewed every 2 years. Ongoing staff training. Lifeguard positions for school sessions defined in NOP Maximum numbers 25 users at any one time 			✓	All lifeguards at poolside must move around to avoid glare, and be able to see the pool bottom. Wear sunglasses if necessary.
Pool Surround – slips trips and falls	Pool Users Pool Staff Spectators	<ul style="list-style-type: none"> Non slip floor surfaces. Poolside will be checked for cleanliness before and after cannot be seen then no-one is allowed to swim. Staff to wear sensible shoes Good cleaning/housekeeping arrangements 			✓	Non – slip matting used around the pool surround.

Insufficient lighting	Pool Users Pool Staff	<ul style="list-style-type: none"> If the bottom of the pool cannot be seen. Swimming activity will stop 			✓	
Environment i.e. humidity / temperature	Pool Users Pool Staff	<ul style="list-style-type: none"> Temperature checks taken on a daily basis. 			✓	The change in weather will result in a change in the environment with an outdoor pool
Pool inlets and Outlets	Pool Users Pool Staff	<ul style="list-style-type: none"> Inlets and outlets of the pool circulation system should have suitable covers to prevent limbs and fingers getting trapped. Undue suction should not be created which could result in a body being held against a grille. There should be no exposed sharp edges. 			✓	Daily inspection by teaching staff.
Pool steps	Pool Users Pool Staff	<ul style="list-style-type: none"> Regular inspections of the steps to ensure that there are secure with no sharp edges or damaged steps. Inspections are recorded. Any defects recorded to both the pool committee and head teacher and written in the Health and Safety book. Members asked to report defects 			✓	
Unauthorised access	Intruders	<ul style="list-style-type: none"> Pool secured when not in use. Pool systems secured. Chemical store secured. Regular inspection of polytunnel and fencing to ensure it is in good condition and locks are fit for purpose. 			✓	<p>Padlocks put on external doors when not in use.</p> <p>Pool covers should be used during holidays and winter.</p> <p>NOP & EAP are in policy document and staff folders.</p>

		<ul style="list-style-type: none"> • Teacher checks pool area as part of opening and closing procedures. • NOP and EAP in operation. • No under 18s allowed out of hours unless supervised 				
Water Quality		<ul style="list-style-type: none"> • Competent / trained staff. • Effective water quality control in place. • Pool water tests including chemical levels and temperature are performed daily. • Planned Preventative Maintenance schedule in place. • Reactive maintenance schedule is ongoing. • Specialist contractors brought in for regular service of pool water treatment plant and equipment. NOP and EAP in place 			✓	<p>Visual checks on a daily basis</p> <p>Ongoing training for swimming teaching staff.</p> <p>COSSH assessment on chemicals used in place.</p> <p>Monthly testing carried out by Solway Water Management Ltd</p>
Diving / Jumping	Pool Users Pool Staff	<ul style="list-style-type: none"> • Clear signs around the pool to advise swimmers of no jumping or diving 			✓	Signs are clear
Level and Quality of Supervision i.e. Risk of drowning	Pool Users Pool Staff	<ul style="list-style-type: none"> • Competent / trained staff. • Induction & ongoing staff training. • Staffing ratios defined in the Normal Pool operating (NOP) procedure. • Emergency action plan (EAP) in place. • NO LONE SWIMMING by pool members 			✓	<p>Catherine Coulthard Kayley Knight</p> <p>Lifeguarding Certificates are refreshed every two years.</p>

		<ul style="list-style-type: none"> Pool rules displayed 				
Swimmers with Special needs & EAL	Pool Users Pool Staff	<ul style="list-style-type: none"> For participants who require specialist help or prefer segregation a range of provision may be both possible and preferable. Their participation may be fully integrated, integrated and supported or a specialist disabled session. These specific needs can be determined through direct consultation with the individual or parent, their swimming background and observation on how the disability affects their swimming style. 			✓	An individual risk assessment will be undertaken for each child to ensure that safety measures are in place and risks are controlled
Swimmers with known medical needs	Pool Users Pool Staff	<ul style="list-style-type: none"> Written parental consent must be obtained before pupils can take part. Pupils must be supervised carefully and by a responsible adult. This may require additional staff to aid in supervision. 			✓	<p>Pupils with epilepsy will require careful observation.</p> <p>Pupils with diabetes will be monitored closely ensuring well being both before, during and after the swimming session.</p> <p>Emma Little responsible for First Aid Box upkeep.</p>
Missing Children	Pool Users Pool Staff	<ul style="list-style-type: none"> A headcount will be recorded prior to and after the swimming session to ensure all children are accounted for. 			✓	
DBS Checks / child protection	Pool Users Pool Staff	<ul style="list-style-type: none"> All teachers have enhanced DBS checks. Any coaches or teachers being employed from outside of the school are subject to the DBS checks before commencing work. 			✓	

		<ul style="list-style-type: none"> Volunteers that help out swimming sessions are required by the school to have a DBS check. 				
First aid Provision	Pool Users Pool Staff	<ul style="list-style-type: none"> Adequate levels of trained first aiders on site. When administering first aid staffs where possible to wear PPE. A fully stocked First aid kit is easily accessible. Face shields are available for resuscitation. NOP and EAP in operation. Communication network is in place, which is... All school staff aware a swimming session is taking place. Swimming session times shown on hall whiteboard Alarm raised by 3 blasts on whistle. 			✓	<p>Teaching staff wear a whistle on poolside. Walkie Talkie for communication with staff in school building</p> <p>Emergency contact information for out of school hours provided for Members</p> <p>Clear information regarding rural location and lack of mobile phone signal within NOP and EOP provided to Members</p> <p>No Lone swimming rule for all Members</p>
Rescue Equipment	Pool Users Pool Staff	<ul style="list-style-type: none"> Suitable and sufficient rescue equipment. This includes Throw bag, reach pole, face shield, first aid kit, blankets etc. Staffs are trained and competent in its use. 			✓	
Pool Equipment	Pool Users Pool Staff	<ul style="list-style-type: none"> Noodles, floats and other equipment is in good condition. Equipment is checked prior to lessons. Children misusing equipment to be disciplined accordingly. The equipment stored in a 			✓	Teaching staff will ensure all equipment is washed down with fresh water.

		safe and dry location.				
Chemical Use	Pool Users Pool Staff	<ul style="list-style-type: none"> Safe systems of work are in place for staff/ cleaners involved in pool treatment. COSHH risk assessments require emergency arrangements to be in place 			✓	All relevant staff to be aware of CoSHH Risk assessments and safe operating procedures.
Use of electrical installations and equipment in the pool area	Pool Users Pool Staff	<ul style="list-style-type: none"> Fixed installations will be subject to combined inspection and testing annually by a competent contractor. Socket outlets will not be located in wet areas Portable electrical equipment will not be used in the pool area 			✓	Where music/ audio is required battery powered equipment should be used.
Pool Covers (covering the pool)	Pool Staff	<ul style="list-style-type: none"> Minimum of 1 person operation. Ensure the pool cover is rolled over pool. 			✓	
Pool Covers (Removing the cover)	Pool Staff	<ul style="list-style-type: none"> Minimum 1 person operation. Slowly roll cover off straightening it on roller as you wind 			✓	
Changing facilities – slips trips and falls	Pool Users Pool Staff	<ul style="list-style-type: none"> Separate changing facilities for girls and boys. Pool users are expected to leave bags and clothes on chairs and hooks. No obstruction on the floor surface. 			✓	

Review Date : Spring 2027

Signed by *J Howard*

Job Title ... Teacher